

Official Vehicle Parking Policy

Definition of Official Vehicles

Official Vehicles are vehicles purchased for organizational or departmental use. These vehicles generally have license plates beginning with “MZU” or “UHC,” though this may not always be the case. This policy also extends to UTVs and golf carts.

It is the responsibility of each department to contact Parking and Transportation Services whenever an Official Vehicle is purchased, transferred, surplus, sold, traded, or otherwise changes departmental ownership or custody. Departments are responsible for ensuring all Official Vehicles are properly registered and permitted at all times.

All Official Vehicles at the University of Missouri must adhere to the policies and guidelines established by Parking and Transportation Services. Failure to comply may result in citations, relocation, or impoundment of vehicles at the department’s expense.

Parking Guidelines

- Official Vehicles must have a valid permit to park on campus.
- Vehicles without a permit will be documented, and a permit request will be sent to the responsible department or vehicle custodian.
- Continued parking without a permit may result in citations. Excessive citations may lead to vehicle impoundment.
- Official Vehicles should park in standard, non-reserved spaces unless otherwise authorized by Parking and Transportation Services.
- Official Vehicles may not park in facility or service spaces unless actively performing work in the area.
- Loading zones and other timed spaces should only be used when necessary for work-related purposes.
- Permits are valid for one fiscal year (July through June). Renewal notices will be distributed in June prior to expiration.
- To cancel an Official Vehicle permit, departments must contact Parking and Transportation Services. Refunds will be issued on a prorated basis.
- Official Vehicles used exclusively on off-campus properties do not require a permit. Vehicles used primarily off campus that must park on campus to conduct business are required to have a permit while on campus.

- In the event a visitor or rental vehicle is used for official University business, departments should contact Parking and Transportation Services for permit assistance.

Permit Requirements

Official Vehicles operating on campus must have one of the following permits. All permit prices are based on the fiscal year and will be prorated if purchased after July.

1. Official Vehicle Permit — \$1,060.80 per Fiscal Year

- Allows parking in all non-reserved tiers (T1, T2, T3, and T4 lots).
- Does not guarantee parking in any specific lot.
- Vehicles with this permit may be asked to relocate for events or to accommodate other permitted parkers.

2. Reserved Vehicle Permit — \$1,310.40 per Fiscal Year or Reserved Tier Lots \$1,560 per Fiscal Year

- Grants access to a designated, signed, reserved parking space.
- Reserved permits may be assigned in any lot. Reserved Tier Lots.
- Parking and Transportation Services will assign spaces based on availability and operational constraints and may offer alternative locations if the requested lot cannot accommodate the request.
- Reserved spaces are protected, and unauthorized vehicles parked in them are subject to citation and impoundment.
- Parking and Transportation Services retains sole authority regarding impound decisions.